

OFATV Alcohol Policy

1. POLICY: The Ontario Federation of All Terrain Vehicle Clubs, hereinafter referred to as OFATV, supports the practice of no tolerance for the use of alcohol while operating an all terrain vehicle.

2. PURPOSE OF POLICY: This policy is written to reduce the risk of injury/death to our members and the public at large, and the risk of litigation to our volunteers who are the backbone of organized recreational riding.

3. DEFINITIONS:

3.1 Alcohol Policy – A set of rules and regulations that a club adopts to manage the safe and legal use of alcohol.

3.2 Club – The word club shall be understood to mean either a club or association

4. PROCEDURES:

4.1 The Risk Management Committee is directed to assist the clubs with the development of club alcohol policies. There may be three types of policies to deal with the use of alcohol in the ATV club's activities.

4.1.1 A policy for the clubs who will not allow the use of alcohol in the ATV club's activities.

4.1.2. A policy for clubs who will allow occasional sale and/or use of alcohol at their activities.

4.1.3 A policy for clubs who will allow the sale and use of alcohol on a regular basis.

4.2 Each OFATV member club shall be responsible to adopt one of the above named alcohol policies or develop one of their own for approval by the Board of Directors.

4.3 All of the above policies shall include but not be limited to the following topics:

4.3.1 Intoxication

4.3.2 Illegal Drinking and Impaired Driving/Riding

4.3.3 Event Workers, Job Duties and Training

4.3.4 Insurance

4.3.5 Alcohol Advertising and Sponsorship

4.3.6 Alcohol Related Events – Locations and Types

4.3.7 Policy Infractions and Enforcement

4.3.8 Event Approval, Policy Implementation, Monitoring and Revisions

4.4 A confirmation of an up to date Alcohol Policy must be filed at the OFATV office at the time of membership renewal

4.5.1 A copy of the most recent club Alcohol Policy will be kept in the club master file in the OFATV office.

4.5.2 Only if the policy is changed does a copy of the policy have to be sent to the OFATV office for filing.

4.6 The OFATV will have no tolerance for the illegal sale or distribution of alcohol by a member club.

4.6.1 In the event that a club is found to be selling or distributing alcohol illegally and has been substantiated by documentation to this effect, and has been received by the OFATV Office Manager, the Office Manager shall notify the club, in writing, that the information has been received and that any further infraction of this nature will result in the loss of membership to the OFATV.

4.6.2 The complaint will be reviewed at the next Board of Directors meeting and final decision rendered.

4.6.3 A copy of all such documentation and correspondence shall be forwarded to the Executive of the responsible offending club.

4.6.4 All such documentation and correspondence shall be filed and shall remain the club's master file at the OFATV office.

4.7 The OFATV Board of Directors supports the slogan "Don't Drink and Ride"

5. WORK INSTRUCTIONS

5.1 The District Directors will need to recruit a small committee from each club in their district to work together to make policy recommendations that will require final approval by the local club executive.

5.2 Review the eight ideal policy statements and develop similar policy statements for the local club.

5.3 Present the policies to the executive for their input and develop final drafts for approval of the club general membership.

5.4 Once the policies are agreed upon, develop a training and communication plan to implement these policies.

5.5 A legally binding agreement will be prepared by the local club executive for anyone who has the approval to run an alcohol-related event on club property or on behalf of the club.

5.6 A tracking system needs to be set up to record all event requests and the outcome of each event. One person should be responsible for keeping track of these records and providing this information to the OFATV office.

5.7 Each year the local club executive must communicate the club alcohol policy to its members.

5.8 The local club executive should review the club alcohol policy on an annual basis with input from event workers, club members, local police, and others as appropriate. The membership shall be informed of changes made to the policy.